

THE REPUBLIC OF UGANDA

BUIKWE DISTRICT LOCAL GOVERNMENT P.O.BOX 3, Lugazi

CHARGING POLICY

4

FY2020/2021

Theme:

"Maintaining Infrastructure Investment and Promoting Excellence in Public Service Delivery."

DATED: 28th MAY, 2020

ERSON LCV

IN ANY CORRESPONDENCE ON THIS

SUBJECT PLEASE QUOTE



OFFICE OF THE SEC. FOR FINANCE AND HEALTH BUIKWE DISTRICT LOCAL GOV'T P.O BOX 3 LUGAZI

Ref. No.....

Tel: 0772-392965

CHARGING POLICY FOR 2020/2021

Introduction

Chapter 11 Articles 189 of the Constitution of the Republic of Uganda and Section 30 and 31 of the Local Government Act Cap 243 lays down a long list of the mandatory services which a district Council is mandated to provide to its residents as exemplified in the second schedule part 2 of the Act under decentralization policy.

In accordance with Section 80, power to levy taxes, of the Local Government Act CAP 243, as amended and as specified in the fifth schedule of this Act, the Local Government Revenue Regulations, which include; Royalties, User fees, Trading Licenses and Permits, fees and fines, Market and Gate charges, Rent and Rates and property tax, among others.

Furthermore, section 8, Cooperation among Districts, of the Local Government Act CAP 243, as amended, provides that two or more District Councils may, and in accordance with Article 178 of the Constitution of the Republic of Uganda, 1995, as amended, Cooperate in areas of; Culture and Development, Form, Concur and Support Councils in any matter in which they have a common interest, and in this case, Local Revenue Enhancement working with neighboring DLGs and municipalities including benchmarking on their successful practices.

This charging policy has been designed to facilitate the **2020/2021 Budget execution.** Secondly, most of the rates to be used were approved and published by the Ministry of Trade by through Statutory Instrument Country Wide.

Furthermore, the charges related to Public Land transactions are those as stipulated in the Land Act, but Council will charge offer fees from applicants basing on assessment of the value of the Public Land to be offered and this item is expected to generate significant amount of Local revenue.

Any anticipated increase in Local revenue will be as a result of increased efficiency in Collection through setting targets for Lower Local Governments, setting up of Revenue Check Points and putting in place controls aimed at closing most of the loopholes in the Revenue Collection System.



The Key Highlighted Strategies

a) That all Boats should be registered and recorded in the register book at each landing site in their respective LLG,

b) Thatto introduce and collect **Landing site fees**amounting to **Ugx. 100,000** payables by each fishing boat per annum at the LLG.

d) That to abolish Boats parking fees and daily market fees on Boats.

That each Baria, should payUgx. 25,000 per annum directly to the District Lower Local Government.

e) Collection of Royalties from Sand deposits, Some Quarry and Public Swamps activities

f) That Buikwe District Local Governments enacts **ordinances** for large scale fishing firms to regulate and guide the enforcement of their operations.

j) That **mukene** stores to be charged an annual trading license based on assessment conducted by the respective councils.

k) That operations of cage fish farming to be charged **environmental and social impact assessment** fees per annum as follows:

- i. The first two cages be exempted from tax to promote aquaculture to enhance household livelihood
- ii. Cages of 2x2 to be charged ugx 20,000/= per annum
- iii. Cages of 5x5 to be charged ugx 50,000/= per annum

I) Formulation of a comprehensive District charging policy

m) Continue levying Land offer Fees from all applicants, based on assessment by the Land Board. The amount to charge will depend on Size of Land applied for, its location and market Value. Two assessment Forms will be issued to the applicant, the first will be for charges in line with the Land ACT, and the second assessment form will be forLand offer Feesin line with the District charging policy payable on the District General Fund Collection Bank Account.

The above strategies are thus, intended to streamline the levying as well as enhancing local revenue for the smooth running and execution of the operations of the entire District Local Government.

CHAIRPERSON LCV COUNCI

BUIKWE DISTRICT LOCAL GOVERNMENT 2020/2021 CHARGING POLICY FOR MARKET DUES, SPECIFICALLY (MUBUULO) MARKETS IN SUB COUNTIES

10	DESCRIPTION PR	OPOSED RATE 2020/2021
1	ATm Potatoes	500
2	A Sack of Potatoes	500
3	A tin of dried beans	500
4	A Sack of dried beans	1,000
5	Atm of thrashed rice	1,500
6	A Sack of thrashed rice	1,000
7	ATm of Tomatoes	500
8	A tin of ground nuts / unthrashed	500
9	A Sack of unthrashed ground nuts	2,000
10	Atm of thrashed Ground nuts	1,000
11	A Sack of thrashed Ground nuts	2,000
12	A Tin of peas	
13	ATm of dried Maize	
14	A Sack of dried Maize	
15	A Tin of Onions	1,000
16	Asack of Onions	2,000
17	Atm of Oranges	500
18	A Sack of Oranges	2,000
19	A Tin of Passion fruits	500
20	A Sack of Passion fruits	2,000
21	A Tin of finger millet or Sorghum	500
22	A Sack of finger millet or Sorghum	1,500
23	ATm of fresh Cassava	500
24	A Sack of fresh Cassava	1000
25	A Tin of dried Cassava	500
26	A Sack of dried Cassava	500
27	A Tin of Ginger	500
28	A Sack of Ginger	1,000
29	A Tin of Egg Plant or Pepper	500
30	A Sack of Egg Plant or Pepper	1,000
31	A sack of Cabbage	1,500
32	A tin of any other fruit not mentioned	1,000
33	A sack of any other fruit not mentioned	2,000
34	A Basket of Agricultural produce	
35	A Pickup of Pineapple each	10,000
36	A bunch of Gonja	
37	A bunch of bananas for a trader	1,000
		500
38	A Bunch of bananas from a Lorry	500
39	Monthly Market dues on stalls	15,000
40	A Pickup of Potatoes	15,000
41	A Pickup of Cassava	15,000 CHARGING POLICY FY 202

41	A Pickup of Cassava	15,000
42	A Pickup of green Vegetables	10,000
NO	DRINKS (per unit)	APPROVED RATE 2020/2021
1	A crate of Soda	500
2	A crate of Beer	1,000
3	A jerrican of Omuganda Beer	700
4	Aierrican of Malwa	700
5	A jerrican of Kwete	700
6	A jerrican of juice	700
7	A Jerrican of any other Local Beer	700
8	A Jerrican of Milk	2,000
9	Abasketofsamosas	500
10	A Basket of Kabalagala	500
11	A Basket of Bread	500
12	Any other cooked food	500
11	Banana leaves	500
12	Sugar cane small Quantity	500
13	Sugar cane big Quantity	1,000
14	Soda and hawking	1,000
	EATS: (Monthly)	APPROVED RATE 2020/2021
1	A restaurant selling tea orfood only	40,000
6	Roasting and frying of Meat	20,000
7	Roasting and frying of Chicken	20,000
8	Roasting of gonjae.t.c. in the Market	10,000
9	Agricultural production 1st Grade	10,000
10	Agricultural production 2nd Grade	15,000
	ANY OTHER BUSINESSS: daily (Mubuulo)	APPROVED RATE 2020/2021
1	A big bale of old Clothes A small bale of old Clothes	2,000
2	A bale of blackest, bed sheets e.t.c.	1,000
3	A small bale of old Clothes	3,000
4	Any one selling Different items on stall	1,500
5	Kiosk in Markets (pm)	1,000
6	Cotton Mattress	40,000
7	A Bundle of banana leaves	2,000
8	Native drug seller	1,000
9	Wheel b arrow pusher	2,000
10	A sack of Charcoal	1,000
11	A pickup of fire wood	1,000
12	Sale of tap water	500
	Bag of banana fingers	500
13	Live music show	50,000
14		
14		30,000
13 14 15 16		30,000 10,000

18	A trip of Lake Sand	10,000
19	A Trip of pit sand	10,000
20	A Tailor	1,500
21	Cassette Records (pm)	20,000
22	Discos (p.m)	50,000
23	A bundle of old clothes	2,000
24	A bundle of sugar cane	1,500
25	A Lorry of fire wood	30,000
	ANIMALS: (PER UNIT) Daily	APPROVED RATE 2020/2021
1	Live cattle when sold	10,000
2	A thigh of meat	2,000
3	Slaughtered pig	2,000
4	Sheep or Goat	2,000
5	Slaughtered cattle in market	8,000
6	A basket of ants, grasshoppers e.t.c.	2,000
7	Any one selling dried coffee in small bundles	1,000
8	A tin of Ghee	1,000
9	A tray of eggs	500
10	Slaughtered Chicken in the Market	500
	FISH: Per Unit Daily	APPROVED RATE 2020/2021
1	Kinds of all fresh fish at markets	500
2	Nile Parch small size	500
3	Fish at stalls in markets	1,000
4	Tilapia big size each	1,000
5	Cat fish (Semutundu) small size each	500
6	Cat fish (Semutundu) Big size each	700
7	Tilapia (Omugeto)	3000
8	Emmale fish Small size	500
9	Emmale big size	500
10	A small bundle of Fresh fish	3,000
11	A small bundle of any other fish	5,000
12	A tin of mukene	1,000
13	A sack of mukene	3,000
14	A bundle of nkejje	500
15	A basket of any other fish	500
16	A bicycle of fish – Trader	3,000
17	ASmallbudle of smoked fish (Olutala)	2,000



CHARGING POLICY FY 2020/21

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BUIKWE DISTRICT LOCAL GOVERNMENT

NO	LICENCES	IAPPROVED RATE 2020/2021
1	Wholesalers	45,000
2	Retailers	22,500
3	Wood workshop	30,000
4	Mental Workshop	30,000
5	Brick/block/concrete Products workshop	30,000
6	Cottage Industry	22,500
7	Warehouse	37,500
8	Showroom	45,000
9	Supermarket	52,500
10	Grocery	27,000
11	Boutique/Beauty saloon	31,500
12	Office	40,500
13	Agencies	90,000
14	Manufacturers agents	108,000
15	Consultants	90,000
16	Travel and Tour Agents	90,000
	PROFESSIONAL SERVICES	
17	Legal firms	90,000
18	Auditors, Accountants, Tax Consultants	90,000
19	Surveyors, engineers, Valuers	90,000
20	Fumigation business/ Cleaning firm	63,000
21	Events management	90,000
22	Secure/Investigation business	90,000
23	Auctioneers / Court Brokers / Bailiffs	90,000
24	Insurance company	9,0000
25	Banks	360,000
26	Money lending and money saving institutions	135,000
27	Foreign exchange bureau	180,000
28	ATM machines / Facilities	63,000
	HEALTH AND MEDICAL BUSINESS	
29	Health Centre	54,000
30	Pharmacy	54,000
31	Private hospital	90,000
32	Nursing home	54,000
33	Maternity home	54,000
34	Clinic	36,000
35	Drug store	27,000
36	Private tertiary Institution	135,000
37	Driving School	63,000 G3,000
38		IRPERSON LCV 63,000 KWE DISTRICT 360,000
39	Nursery School	COUNCIL 72,000

BUIKWE DLG

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CHARGING POLICY FY 2020/21

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40	Betting Houses		150,000
41	Private Primary School		54,000
42	Day Care Centre		45,000
43	Private Secondary School		90,000
44	Printing and Publishing firm		90,000
	GARAGES AND WORKSHOPS		Section 1
45	Motor Vehicles repair garage		108,000
46	Motor Cycle! Generator repair garage	and the second second	54,000
47	Another repair workshop		27,000
	HOTELS, LODGES AND GUEST HOUSE	20 M	
48	Hotels business (with 3 stars and above)		
49	Hotels business (with less than 3 stars)	The second second	90,000
50	Lodge / Guest House (20 rooms and above)		
51	Lodge! Guest House (less than 20 rooms above)	A DEPARTMENT	63,000
52	Hotels (100 rooms or more)		
53	Hostel (more than 50 rooms but less than 100 rooms		
54	Hostels (less than 50 rooms)		54,000
55	Apartments		54,000
56	Bar Pub / Inn e.t.c.		63,000
57	Conference Hall		45,000
58	Night club/ Disco - dance hail		63,000
59	Cinema / theatre - Video hall		63,000
60	Swimming Pool		45,000
61	Members Club		45,000
62	Health Club		72,000
63	Restaurant		54,000
64	Eating house		27,000
	OTHERS		
65	Radio station		180,000
66	Satellite connection		90,000
67	Lottery		180,000
68	Slot machines		63,000
69	Private car park		90,000
70	Kiosk		18,000
71	Photo booth		18,750
72	Bakery	STATISCE SUBSID	45,000
73	Abattoir		36,000
74	Butchery		45,000
75	Dry cleaner		27,000
76	Dobie		13,500
77	Car washing bay		18,000
78	Internet Café		13,500
79	Florist	NLCV	45,000
80	Florist Herbal/Local Medicine Small cartage Industries	TRICT	18,000
81	Small cartage Industries	L	18,000

CHARGING POLICY FY 2020/21

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82	Engravers	45,000
83	Pool table	81,000
84	Scalp dealers	54,000
85	Mineral dealers	45,000
86	Power Generation	900,000
37	Power distribution	900,000
88	Communication companies- MAST Construction	To be based on Assessment
89	Operational Permits communication towers (communication Masts)	540,000
90	Private Public toilets I bath rooms	9,000
91	Funeral services	63,000
92	Private firefighting services	90,000
93	Car rental services	72,000
94	Business/Secretarial bureau	72,000
95	Mobile network service providers	630,000
96	Duplicate License fee	9,000
97	Transfer of License fee	9,000
98	Hawker	9,000
99	Travelling wholesaler (countrywide)	
100	Travel wholesaler (one district)	
101	Boat /Vessel landing sites fees –Annual	100,000
102	Belie Permit-Boatsupport staff permit –Annual	25,000
103	Cage fish farmers 1 cage	100,000
See. A	Operating fees 2-4	200,000
	5	300,000



CHARGING POLICY FY 2020/21

1	Impounding stray animals	
	a) Goats and Sheep	10,000
	b) Cows = Each	20,000
2	Loan application fees	10,000
3	Business sign posts = Each	5,000
4	Vacant plot charge (per plot)	20,000
5	Building plan fee (Residential) per sqMtr	1000
6	Building plan fee (Commercial) per sqMtr	1500
7	Building Plan fee (Industrial) per SqMtr	2000
8	Institutions religious & Schools	1500
9	Adverts bill board fees (PA) size 5x6 mtrs	600,000
10	Adverts bill board fees (PA) size 3x4 mtrs	500,000
11	Adverts bill board fees (P.A) size 2x3 mtrs	400,00
12	Land Transfer 5% all over	10,00
13	Search Fee	10,00
14	Land lease fee deposit	20,00
15	Registration of mortgage	20,00
16	Loading fee	20,00
10	A) Fish trucks	50,00
	B) BMU charges per kg of Fish	
-	per kg of Fresh Fish	1
		20,00
17	per kg of dry Fish! Cued Fish	20,00
17	Loading fee - sand / bricks and other trucks a) 20 tones and above	05.00
		25,00
-	b) 7 tones and above	15,00
40	c) Dyna pick up	10,00
18	Road Toll fee - Sand /bricks and other trucks	20.00
	a) 20 tones and above	30,00
-	b) 7 tones and above	25,00
	c) Dyna pick up	15,00
19	1 Sahara (Below ton)	5,00
20	CBO - Registration Certificate	40,00
21	Marriage Registration	250,00
22	Land Dues - Tittles etc.	Land ACT& Assessmen
	FOREST PRODUCE	
23	CHARCOAL	
	A) Vehicle of 7 Tones and above	62,00
	B) Vehicle of below 7 tones	40,00
	C) Bodaboda per day	5,00
-	D) Bicycle per month	5,00
24	FIREWOOD	ALCHAIRPERSON LCV 45.00
	A) Vehicle of 7 Tones and above	BUIKWE DISTRICT 45,00
	B) Vehicle of below7tonesDyna,Isuzu_and_Pick_Ups	COUNCIL 30,00
25	Physical Planning fees (Per File)	20,00
26	Survey fees	10,00

27	Letter of Administrator General processing fees	50,000
28	Traditional healers registration permit annual	50,000
29	BILLETS / ROUNDWOOD EG PINE, EUCELYPTUS	
	A) Vehicle of 7 tones and above	50,000
	B) Vehicle below 7 tones	40,000
30	Poles	100
31	EUCARYPYUS (per pole)	200
	SURVEY FEES	
	SAND MINES;	
1	Sand mine large field	1,500,000
2	Sand mine medium field	1,000,000
3	Sand mine small field	500,000
4	Sand excavation machine	500,000
5	Beach: Grade A	500,000
6	Grade B	20,000
7	User fees at entry points at tourists' sites	10%
8	Non-Government organization Ngo operation	50,000
9	Property rate	6% of ratable value
	FINES AND CHARGES	
11	A person who contrives any provision of this ordinance	50,000
12	A person who abstracts/ hinder / making false statements to any officer or Agent of the council in performance of his / her duties	
13	Tipper/ Trucks of stone by passing check point	600,000
14	Tipper / Truck of sugar cane by passing check point	300,000
15	TENDER APPLICATION FEES	
	a) Service provision	52,000
	b) Works provision	102,500
	c) Disposal of assets/ items	30,000
16	Movement permit fees (for Cattle)	10,000
17	Trucks of sugarcane	50,000
18	Vehicle below 7 tones	40,000

	N.B License fees as issued by Ministry of Trade and Indu 2012	stry under statutory Instrument No 1 & 2 of January
NO	TRADING PERMITS	APPROVED RATE 2020/2021
1	Hawkers permits- annual	25,000
2	Charcoal permits	25,000
3	Fish Monger permits (Hawking)	30,000
4	Charcoal dealer permits (lorry)	30,000
S	Wheel barrow permits per month	3,000
6	Mobile photographers permits	20,000
7	Recreational permits (Disco, films, KadongoKamu	30,000
8	Cobbler (Shoe repair permit)	25,000
9	Watch repairer Permit	SON LCV 30,000
BUIK	WE DLG	RSON LCV 30,000 DISTRICT UNCIL CHARGING POLICY FY 2020/21

lio repairer! Barber	20,000
e Shiner permit	20,000
r cutters permits	25,000
/cle repair permit	35,000
cher permit (Meal Stall)	100,000
tographic permit (Mobile)	30,000
wing permit - Native brew	50,000
ding occupation permit	200/= per SqMtr
sk permit	p.m 9,000
all drinking places permit	10,000
ycle coffee operation permit	30,000
bile coffee buyers / producers	20,000
ne quarry (Annual)	
Aass production	2,000,000
/ledium	1,500,000
C) Small	1,000,000
Small scale (per each person crushing stone)	50,000
rage operation permit(coffee& other produce	100,000
bile phone cards sellers permit	30,000
evision Masts permit	540,000
dio buster Mast permit	540,000
ecommunication Mast permit	2,250,000
nd quarry permit (Land lord)	50,000
nd excavation and loading permit individuals)	15,000
sh produce roadside stall permit	15,000
r washing permit (Individuals)	50,000
ecial taxi hire operational permit	50,000
ki park operational permit (land lord)	100,000
ternity operation permit	50,000
Iding contractors permit	200,000
Q operational permit	70,000
tery agency permit	10,000
e nursery operation permit (commercial) p.d	30,000
ile beer distribution permit	20,000
ile soft drink distribution permit	20,000
le farm operation permit (Large)	20,000
le farm operation permit (Medium)	10,000
e handcraft permit (stall permit)	10,000
es and skin movement permit	30,000
ate post primary school operational permit	150,000
	150,000
	150,000
	50,000
ate nursery school operation permit	
ate po ate pr ate nu	imary school operational permit (Board ost primary school operational permit imary school operational License ursery school operation permit ing bay permit BUIKWE DISTRICT 11 COUNCIL

55	Public assembly permit (weddings, parties e.t.c.		
56	Saloon operator permit	and the second s	50,000
57	Native Beer Permit		30,000
58	Duplicate license 50% of the original Value of license		original 50%
59	Market plot allocation fee		10,000
60	Plot, Kibanja change of ownership fee		Cost 2%
61	Timber sellers license(Kibanda)		100,000
62	Brick Manufacturing permit		50,000
63	Hides and skin dealers Permit		50,000
64	Mobile wholesale (lorries and vans) Permit	AND DESCRIPTION OF THE OWNER	Per Visit 2,000
65	Environmental restoration Permit	CONTRACTOR OF STREET	200,000
00	ROYALTIES		
67	Eskom Per Quarter	Restored a second second second	15,372,63
68	Bujagali Per Quarter		58,860,04
00			
DEF	PARTMENT OF LAND ADMINISTRATION		
NO	SERVICE	Nature of COST	Charges
1	Processing up Country Instructions to prepare land	Registration fee	10,000
	titles(both leasehold and freehold)	Issue of Certificate of Title	20,00
		Assurance of title 5% of premium	20,00
		In case of freehold Preparation of lease	20,00
2	Provide technical advice in writing	No Cost	20,00
-			
3	Give Consents to transfer	Consent fee	20,00
		For each additional pilot	5,00
4	Processing exertions on expired initial leases and	Registration fee	10,00
	renewal of expired leases	Preparation of lease Issue of Certificate of Title	20,00
		Assurance of title	20,00 20,00
		Extension/f Application fee	20,00
5	Processing of Extensions of running leases	Registration fee	10,00
		Extension/f Application fee	20,00
6	Processing variation of terms lease. charge of user after	Registration fee	10,00
	approval from controlling Authority and National	Variation fee (Premium and	
	Physical Planning Board	Ground	00.00
		must have been assessed and paid	20,00
		client)	
7	Processing Conventions from customary tenure to	Registration fee	10,00
	freehold	Assurance of titles	20,00
		Issue of Certificate of Title	20,00
-	D	Application fee	50,00
8	Processing Sub Divisions	Registration fee Assurance of titles (Per Title)	10,00 20,00
		Issue of Certificate of Title (Per	20,00
		Title)	20,00
		Application fee	20,00
9	Conversion from leasehold to freehold (Offer fees)	Urban Areas	300,00
		Rural Areas	250,00
		Registration fee	10,00
BUI	KWE DLG	CHARGING POLICY	' FY 2020/21
	WE DLG	STRICT	
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			Assurance of titles (per title) Issue of Certificate of Title (per title) Application fee	20,000 20,000 20,000
10	Process Grant of leasehold & freehold		Preparation of lease Registration fee Assurance of titles (per title) Issue of Certificate of Title (per title) Application fee	20,000 10,000 20,000 20,000 20,000
11	Issuance of search report for information from Administration Registry on ownership, status of Plots number.		Search fee Perusal fees	10,000 5,000
12	Processing of Certified document after receivi relevant land file	ng the	Search fee Perusal fee Certificate per page	10,000 5,000 2,000
13	Issuance of search report for information in the record office to establish statues of the land.	e map	Search fee	10,000
14	Land offer fees both Rural and Urban		Charges per Acre based on assessment	Guided by the market value of Land prevailing i.e Currently Ugx.300,000 and Ugx250,000 for Urban and rural respectively.
15	Processing building plans		Search fee	10,000
	DEPARTMENT OF LA	AND REGIS	TRATEON /OFFICE OF TITLE	
NO	SERVICE Conduct a Physical / Personal search on the	COST		
1	registered piece of land	per sear	ch	10,000
2	Issue a search letter	per letter	A CONTRACTOR STATES	10,000
3	Register Transfers on Certificate of Title	Registra	uty1.5% of the value of the land tion fees uty 0.05% of the sum mortgage sum	10,000
4	Register a Mortgage	Registra Persual Stamp d	5,000/= and 2,000/= for extra copy	10,000
5	Release a Mortgage		tion fees	10,000
6	Remove and expired Mortgage	Registration fee		10,000
7	Lodgment of a Caveat	No Cost		
8	Register a Caveat	Stamp duty Registration fee		10,000
9	Remove a Caveat (based on requests by another party other than the person who placed it)	Stamp d Registra		5,000
10	Withdraw a Caveat (based on requests by the person who placed it)	Stamp d Registra	uty tion fee	5,000 10,000
11	Lodgment of a Court order	No Cost		and the second se

BUIKWE DISTRICT

12	Register Court order! Decrees	Stamp duty Registration fee	10,000
13	Rectify the Register (With notice)	No Cost	
14	Rectify the Register (Without notice)	No Cost	
15	Register Administrators or executors of a will on Certificate of Title	Registration fee	10,000
		Registration fee	10,000
16	Issue of Certificate of Title upon subdivision	Title charge per now certificate	10,000
17	Issue Condominium Certificate of Title	Registration fee Title charge per now certificate	10,000 10,000
18	Issue Special Certificate of Title (to replace owner's copy)	Stamp duty Registration fee Gazzettement fee (paid to Uganda Printing &Publishing Corporation	10,000 15,000 120,000
19	Issue Substitute Certificate of Title (to replace registry Copy)	No Cost	
20	Issue new Leasehold & Freehold Certificate of Title	Registration fee	10,000
21	Extend a Lease on Certificate of title (for running lease)	Registration fee	10,000
22	Renew a lease on Certificate of title (for expired leases)	Stamp duty is paid as to 1% of the revised rent	10,000
23	Preparation of a variation	Registration fee/ Preparation fee	10,000
24	Register Variation of a lease	Stamp duty for 2 copies of variation lease document Registration fee	10,000 10,000
25	Preparation of surrender of a lease	Preparation fee	10,000
26	Surrenderofa lease	Stamp duty Registration fee	5,000 10,000
27	Register Certificate of repossession & Purchase of Certificates of Title	Registration fee	10,000
28	Register correction of errors on certificates of Titles brought by client	Registration fee	10,000
29	Amendment to the Register	No Cost	276 4 6 9 1
30	Register change of names & address	Registration fee	10,000
31 signe	Acknowledgement of receipt of communication to office of Title! Department of Land	No Cost	

NAME Jourga

SECRETARY FOR FINANCE

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BUIKWE DISTRICT LOCAL GOVERNMENT

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DATE ...

END OF CHARGING POLICY

CHAIRPERSON LEV BUIKWE DISTRICT COUNCIL

CHARGING POLICY FY 2020/21